

Workshops Designed & Conducted

Dr. John A. Gedeon

1995 - 2017

YEAR	TITLE	CLIENT
2012-2017	<ul style="list-style-type: none"> ▪ Utilizing the Balanced Scorecard ▪ Operational Planning & Reporting ▪ Designing & Delivering Workshops 	<ul style="list-style-type: none"> ▪ University of the West Indies (UWI) ▪ UWI ▪ UWI
2011	<ul style="list-style-type: none"> ▪ Blended Learning 	<ul style="list-style-type: none"> ▪ Hugh Wooding Law School
2010	<ul style="list-style-type: none"> ▪ Coaching, Counseling, & Mentoring 	<ul style="list-style-type: none"> ▪ Ansa McAl Chemicals Limited
2009	<ul style="list-style-type: none"> ▪ <i>myeLearning</i> generic faculty workshops (various) ▪ Integrating Technology in Coaching the Writing Process ▪ e-Learning Strategies for Laboratory-Based Courses 	<ul style="list-style-type: none"> ▪ UWI-IDU ▪ The Writing Centre (UWI) ▪ UWI-Department of Electrical & Computer Engineering
2008	<ul style="list-style-type: none"> ▪ <i>myeLearning</i> generic faculty workshops (various) ▪ Supporting Student Writing Skills Online ▪ Industrial Salesmanship 	<ul style="list-style-type: none"> ▪ UWI-Instructional Development Unit ▪ English Language Foundation Programme ▪ Ansa Technologies
2007	<ul style="list-style-type: none"> ▪ Student <i>myeLearning</i> Orientation ▪ Introduction to <i>MOODLE</i> for Faculty ▪ Business Process Improvement 	<ul style="list-style-type: none"> ▪ UWISPEC Physical Education Program ▪ UWI – IDU/CITS ▪ UWI – BDO for Ansa McAl EDP Program
2006	<ul style="list-style-type: none"> ▪ Designing & Delivering Online Courses ▪ Blended Learning ▪ Resources for Blended Learning ▪ Converting f2f to Online Courses ▪ Moodle for Instructors: Configuring Courses ▪ e-Tutoring Delivery Competencies ▪ Introduction to Blended Learning for Administrators ▪ Moodle for Administrators ▪ Learning Online: A Student Introduction ▪ Moodle for Learners ▪ Personal Productivity ▪ Train-the-Trainer ▪ Training & Development-Intellectual Capital ▪ Strategic Improvement Interventions ▪ Presentation Skills 	<ul style="list-style-type: none"> ▪ Consortium of Institutions for Teacher Educators (CITE) covering 10 Jamaican Teacher Colleges ▪ Caribbean University Project to Integrate Distance Education (CUPIDE) in 5 regional universities. ▪ Sagicor ▪ IPSL ▪ Ansa McAl Leadership Programme ▪ Ansa McAl Leadership Programme ▪ Ansa McAl Leadership Programme
2005	<ul style="list-style-type: none"> ▪ Academic Entrepreneurship ▪ Train-the-Trainer ▪ Training On-the-Job ▪ Supervisor Skills ▪ Presentation Skills ▪ Business Process Improvement ▪ Policy & Procedure Manual Development ▪ Personal Productivity ▪ Management Cycle ▪ Approaches to Public Sector Management ▪ Practicum & Research Skills ▪ Project Management ▪ Organizational Profiling ▪ Executive Team-working Skills ▪ Leadership Development Plans 	<ul style="list-style-type: none"> ▪ UWI –School of Humanities ▪ Public Programme ▪ St. Lucia – National Bank ▪ Public Programme ▪ Republic Bank Ltd. ▪ Ministry of Finance ▪ MOE ▪ Hilton, FCB, Scotia Bank ▪ Ministry of Finance ▪ Commonwealth Course ▪ Commonwealth Course ▪ Carib Glass ▪ Ansa McAl Group of Companies ▪ Ansa McAl Group of Companies ▪ Ansa McAl Group of Companies

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2004	<ul style="list-style-type: none"> ▪ Problem Solving & Decision Making ▪ Production & Operations Management ▪ Evaluating Funding Proposals ▪ Assessing Training Needs ▪ Skill Sets for Supervisors ▪ Train the Trainer ▪ Time Management ▪ Basic Communications Skills for Staff ▪ Scenario Planning ▪ Train-the-Trainer ▪ Developing Annual Training Plans ▪ Developing Annual Training Plans ▪ Advanced Supervisory Skills ▪ Time Management for Managers 	<ul style="list-style-type: none"> ▪ SEMP & Guardian Holdings Ltd ▪ GUYSUCO (Guyana) ▪ CTS ▪ CTS ▪ National Lotteries Control Board ▪ ISPAT ▪ Public Course/SIL ▪ ISPAT ▪ Prison Service ▪ Pubic Course ▪ Public Course for Private Sector ▪ Personnel Department (Ministries) ▪ Ministry of Labour ▪ Carib Glassworks
2003	<ul style="list-style-type: none"> ▪ Personal Productivity ▪ Train-the-Trainer for TQM (5 RHA's) ▪ Coaching for Performance ▪ Organizational Communications ▪ Supervisory Skills (4) ▪ Time Mgt. & Negotiation Skills ▪ Presentation Skills ▪ Basic Communication Skills (4) ▪ Project Management ▪ Problem Solving & Decision Making ▪ Time Management ▪ Process Improvement & Mgt. Cycle ▪ Research & Data Collection Skills ▪ Practicum Skills ▪ Personal Productivity ▪ Train-the-Trainer (4) ▪ Report Writing 	<ul style="list-style-type: none"> ▪ Public Course ▪ Ministry of Health ▪ S.M. Jaleel ▪ S.M. Jaleel ▪ Public Course/Tobago House Assembly/ Ministry of Labour ▪ Police ▪ Personnel Dept (Min of Public Admin) ▪ ISPAT ▪ Civilian Conservation Corps ▪ Civilian Conservation Corps/SEMP-MOE ▪ S. M. Jaleel ▪ Executive Diploma in Busn. Mgt. ▪ SEMP/MOE ▪ Scotiabank & MOE ▪ Scotiabank ▪ Public Course ▪ CARILEC - Barbados
2002	<ul style="list-style-type: none"> ▪ Organizational Assessment ▪ Presentation & Communications Skills ▪ Personal Productivity ▪ Train-the-Trainer ▪ Train-the-Trainer ▪ Improving Managerial Effectiveness ▪ Project Planning ▪ Continuous Improvement for Supervisors ▪ Relapse Prevention ▪ School Based Management ▪ Process Improvement & Mgt. Cycle ▪ Train-the-Trainer ▪ Train-the-Trainer ▪ Basic Communications Skills 	<ul style="list-style-type: none"> ▪ IDB – Ministry of Finance ▪ SEMP/MOE ▪ IOB ▪ Public ▪ Caribbean Congress of Labour ▪ SEMP/MOE ▪ Ministry of Local Gov't ▪ PowerGen ▪ PowerGen ▪ SEMP/MOE ▪ Executive Diploma in Busn. Mgt. ▪ Coast Guard ▪ Public ▪ ISPAT
2001	<ul style="list-style-type: none"> ▪ Strategic Planning ▪ Training & Development ▪ Supervisory Skills ▪ Leadership Skills ▪ Management Skills ▪ Business Communications ▪ Train-the-Trainer ▪ Teaching with Technology ▪ Presentation & Communications Skills 	<ul style="list-style-type: none"> ▪ Guyana's CAGI ▪ Public ▪ MACORP - Guyana ▪ SEMP/MOE ▪ MACORP - Guyana ▪ Petrotrin ▪ Customs – St. Lucia ▪ COSTAAT ▪ Public

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2001	<ul style="list-style-type: none"> ▪ Problem-Solving & Decision-Making ▪ Process Improvement & Mgt. Cycle ▪ Distance Education Modes 	<ul style="list-style-type: none"> ▪ Lever Bros. ▪ Executive Diploma in Busn. Mgt. ▪ John Donaldson
2000	<ul style="list-style-type: none"> ▪ Creating the High Performance Organiz. ▪ Business Process Reengineering ▪ Performance Impact Assessment ▪ Using PowerPoint ▪ Presentation Skills ▪ Time Management ▪ Workshop Design & Delivery ▪ Training Presentations ▪ Packaging Your Communications ▪ Solving Customer Problems ▪ Corporate Visioning ▪ Supervisory Management Skills ▪ Customer Communications ▪ Train the Trainer ▪ Appraisal Interviewing Skills ▪ Relationship Marketing ▪ Effective Report Writing ▪ Developing Training Materials ▪ Process Improvement & Mgt. Cycle ▪ Problem-Solving & Decision Making 	<ul style="list-style-type: none"> ▪ Executive Diploma in Busn. Mgt. ▪ Executive Diploma in Busn. Mgt. ▪ Ministry of Public Administration ▪ Executive Dip in Public Sector Mgt. ▪ Executive Dip in Public Sector Mgt. ▪ Public (open to any company) ▪ Regiment ▪ Regiment ▪ Alescon Readymix Ltd. ▪ Alescon Readymix Ltd. ▪ Child Welfare League ▪ Executive Diploma in Busn. Mgt. ▪ TV-6 ▪ CAGI – Guyana ▪ Petrotrin ▪ Angostura ▪ Ministry of Energy ▪ CAGI – Guyana ▪ Executive Diploma in Busn. Mgt. ▪ WASA
1999	<ul style="list-style-type: none"> ▪ Leadership Skills for School Supervisors ▪ Business Policy & Strategy ▪ Strategic Planning ▪ Business Process Improvement ▪ Train the Trainer ▪ Presentation Skills ▪ Performance Management ▪ Time Management 	<ul style="list-style-type: none"> ▪ MOE - Trinidad & Tobago ▪ NAWASA – Grenada ▪ TRACMAC ▪ Cable & Wireless St. Lucia ▪ Republic Bank ▪ AMOCO ▪ Home Construction Limited ▪ UWI-Institute of Business
1998	<ul style="list-style-type: none"> ▪ Performance Management ▪ Process Improvement & Mgt. Cycle ▪ Process Improvement & Mgt. Cycle ▪ Creative Thinking ▪ Presentation Skills ▪ Teambuilding ▪ Management Cycle ▪ Management & Decision-Making ▪ Supervisory Management ▪ Setting Strategic Direction ▪ Strategic Thinking ▪ Workshop Design & Delivery ▪ The New HR Environment ▪ Managing Organizational Transformation ▪ Interpersonal Communications Skills ▪ Problem Solving ▪ Strategic Issues in Planning ▪ Process Improvement & Mgt. Cycle ▪ Managing the Change Process ▪ Operational Planning ▪ Teambuilding for Management 	<ul style="list-style-type: none"> ▪ Executive MBA ▪ ITC ▪ Republic Bank ▪ AMOCO ▪ AMOCO ▪ IOB ▪ CARILEC ▪ Ministry of Health ▪ ISPAT ▪ Trinidad Cement Ltd. ▪ BWIA ▪ Certificate in Training & Development ▪ Certificate in Training & Development ▪ British Gas ▪ AMOCO ▪ AMOCO ▪ Executive Dip in Public Sector Mgt. ▪ Executive Dip in Public Sector Mgt. ▪ GRENLEC ▪ British Gas ▪ Powergen
1997	<ul style="list-style-type: none"> ▪ Supervisory Skills ▪ <i>Communications Skills</i> ▪ Job Specification & Job Design 	<ul style="list-style-type: none"> ▪ CARILEC ▪ CARILEC ▪ TSTT

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1997	<ul style="list-style-type: none">▪ Managing Transformation for Supervisors▪ Managing Organizational Transformation	<ul style="list-style-type: none">▪ TTEC▪ Trinidad & Tobago Methanol Limited
1996	<ul style="list-style-type: none">▪ Management of the Change Process▪ Supervisory Skills▪ Train-the-Trainer▪ Managing Customer Relations▪ Customer Service▪ Implementing the Transformation Process▪ Implementing the Transformation Process	<ul style="list-style-type: none">▪ Government of Anguilla▪ Hydro Agri▪ UWI▪ UWI▪ UWI▪ Powergen – Supervisors▪ Powergen – Staff
1995	<ul style="list-style-type: none">▪ Implementing the Transformation Process	<ul style="list-style-type: none">▪ Powergen - Middle management

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